

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I hereby certify that the facts set forth in this completed employment application are true and complete to the best of my knowledge. I understand that if employed, falsified statements on this application or given during an interview may result in dismissal.

The City of Winnfield and its representatives are hereby authorized to make an investigation of my personal history, academic/professional credentials, employment history, military service records, criminal record, and driving record. I release from liability and hold harmless the City of Winnfield and its representatives for seeking, gathering and using such information, and any person, firm, or entity that discloses matters in accordance with this authorization.

As a condition for my application being considered by the City of Winnfield, I understand and agree to undergo substance screening. I understand that if my test results are positive, I shall not be further considered for employment. I hereby authorize any physician, laboratory, hospital or medical professional retained by the City of Winnfield for screening purposes to conduct such screening and provide the results to the City of Winnfield and its representatives. I release the City of Winnfield, any person affiliated with the City of Winnfield and any such institution or person conducting the screening, from liability therefore.

Signature: _____ Date: _____

The City of Winnfield is an equal opportunity employer. It is the policy of the City of Winnfield to provide opportunities to all qualified persons without regard to race, creed, color, religious belief, sex, age, national origin, ancestry, physical or mental handicap, or veteran's status.

References

Please list three **professional** references (other than relatives or previous supervisors listed in the previous employers section below).

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
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Address: _____

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Company: _____ Phone: _____
Address: _____

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____



Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Position Applied for: _____

Emergency Contact: _____ Emergency Contact Phone Number: _____

Do you have a valid LA Driver's License? YES NO Have you ever been discharged, dismissed, or YES NO
 Are you a citizen of the United States? YES NO asked to resign by a previous employer? YES NO
 If no, are you authorized to work in the U.S.? YES NO
 Have you ever worked for the City of YES NO If yes, when? _____
 Winnfield?

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____